



6.5.2009

TO: EGI Policy Board members and Associate members

CC: Gaspar Barreira, EGI PB Chairman and EGI_DS Management Board

Dear EGI Policy Board members,

Following the EGI PB chairmen previous communication, I am now pleased to inform you that the EGI_DS Management Board has prepared the agreed Memorandum of Understanding (MoU) and Letter of Intent (LoI) required for the upcoming interim period. The documents are enclosed for your check and endorsement.

I would like to remind you that the Memorandum of Understanding (MoU) will be acting as an interim agreement for the creation of the EGI Council, identifying the NGIs that are ready to implement EGI as defined in the EGI Blueprint and to commit financially for the establishment of EGI.eu (formerly referred to as EGI.org). Furthermore, for the quicker identification of members of the interim body, Letters of Intent (LoIs) addressed to the EGI Policy Board chair need to be sent from the NGIs through the EGI_DS Project Director declaring NGIs intent to commit and contribute to EGI. The MoU and the LoI template are attached.

We would like to ask you to consider the following steps:

- After checking the MoU content and in case you agree with it please sign the LoI and send it to EGI_DS Project Director on the address specified below. Please send the signed LoI before 25th of May 2009.
- If you have any serious comments – esp. formal or legal that would prevent you from signing the MoU – please send them to the EGI_DS Project Director before the 30th of May 2009, so they can be incorporated into the final MoU.

Please note also the following milestones:

- A meeting is scheduled on 29th May in Amsterdam to endorse the MoU and discuss related actions, including also the EGI project preparation activities and tasks. Please note that while all PB members will be invited, part of the meeting is planned to be specifically targeted to NGIs that will send signed LoI. During this meeting we also expect to present the draft Statutes and Convention of the EGI.eu organization.
- We expect to make the formally final MoU version available before mid of June and will be asking NGIs to sign the MoU by 1st of July 2009 at the latest. While it will be possible to sign the MoU also after this date, the first EGI Council meeting will be scheduled early in July and only NGIs who signed the MoU will be able to exercise the voting rights – this relates especially to the actions needed for the final establishment of EGI.eu and also authorized composition and leadership of the Editorial board to write the EGI proposal. Eventually, a nomination for the EGI.eu director will be also discussed during this meeting.
- The financial contributions have to be sent by the 1st of October (more information will be given in the next period, when details about the Common Fund Administrator will be endorsed by the EGI Council)

In parallel, the EGI_DS Management Board has nominated candidates for the coordination of the EGI project proposal Editorial Board and the interim EGI.eu Project Director (the latter being necessary to lead the preparations for the migration to the EGI.eu construct). The following persons have been initially agreed:

- Laura Perini, INFN, Italy, coordinator of the EGI project proposal Editorial Board focusing on Operations and the EGI.eu construct part/proposal
- Charles (Cal) Loomis, LAL/IN2P3, France coordinator of the EGI project proposal Editorial Board focusing on the Applications and Scientific Support Cluster part/proposal
- Steven Newhouse, CERN, as the interim EGI.eu Project Director

The Middleware related activities and preparations for the corresponding proposal are currently being undertaken by the Middleware Consortia within the UMD Task Force.

You are invited to nominate candidates from your NGI having the necessary expertise and free time to contribute to the EGI.eu proposals and staff the EGI.eu proposal Task Force. We would like to urge you to stay tuned and contribute to the EGI milestones. And please do not hesitate to contact us for any clarification or additional information you may need.

Yours sincerely,

Ludek Matyska,

EGI_DS Project Director

Address for correspondence:

Masaryk University

Botanicka 68a

602 00 Brno

Czech Republic

e-mail: contact@eu-egi.eu (Ludek.Matyska@cesnet.cz)

fax: +420541212747